



**MEETING OF THE PARENT ADVISORY COMMITTEE
OAK BAY HIGH SCHOOL**

**MEETING MINUTES
MONDAY, April 20, 2026, 7:00pm, OBH CAFETERIA**

Meeting called to order at 7:03 pm

Attendees:

PAC Chair: James Chaney, PAC Secretary: Krissy Johns, PAC Members at Large: Elizabeth Vitanza, Ann Chow, Principal: Shawn Boulding

Additional members: 2

Territorial Acknowledgment and Welcome

Approval of the Minutes and the Agenda

MOTION: *Be it resolved that the Meeting minutes for February 23rd be approved. (Elizabeth, Ann)*

Approved

MOTION: *Be it resolved that the Agenda for April 20 be approved. (Elizabeth, Ann)*

Approved

Minutes will be published in pdf and available on the school website.

Special Guest (Heather Cochran- Oak Bay Community Association)

Local, community based non-profit group - founding member of ReconcilliAction Oak Bay.

More information can be found at www.oakbaycommunityassociation.org

Their mission is organising/hosting public educational events while trying to make events multi generational.

A booth can be found at various community events around town.

The association regularly hosts all-candidates meetings for all levels of government elections.

School Trustee All-Candidates Meeting

- Oct 1st and Oct 8th in the Dave Dunnett Theatre. Times and further details TBD.



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- There will be moderated forums - working on lining up journalists or academics to act as moderators. Question submitted ahead of time to the community association.
- Check with district for guidelines around candidates
- Will be reaching out to the other schools in Oak Bay for input and participation regarding the promotion of the school trustee elections.

Administrative updates from Shawn Boulding

Admin change for next year: Paul Ledet is retiring. Emily Kirzinger will be the incoming VP. She was previously the Pathways and Partnerships district vice-principal, and she was the VP at Esquimalt high and Reynolds high in the past.

SPLO

a bit of a struggle to regularly be at the school since he's also on patrol. The role is still being worked out.

Grad events

Dinner dance is school only, but the block party at Willows Beach is well attended. Further advertisement is not needed.

School Goals

- Connectedness
- Alignment between school and district.
- Literacy goal (Unveiling this in the next month or so).

Course Selection



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Lots of work happening for course selection - student numbers for next year expected to be similar or slightly higher than this year.

The classes that students choose will help determine staffing for next year.

Athletics

BC School Sports - Oak Bay high school awarded the Most Inspirational School in the province. Our athletic participation numbers are incredibly strong. Very few schools in the province have as many students participating in athletics as we do at Oak Bay high.

Performing arts

Evening of Dance coming up soon

The theatre is in full use for the rest of the school year.

PAC Treasury Update

There is currently \$22813.66 combined in the PAC accounts, with \$9944.09 remaining to fund approved activities for the year.

PAC will reach out to teachers that have not yet submitted their approved requests for funding disbursement.

Additional \$2500 is available for the choir risers this year if approved.

MOTION: *Be it resolved that an additional \$2500 for the purchase of Choir risers be approved. (Elizabeth, Ann)*

Approved

MOTION: *Be it resolved that the increase of the PAC donation to \$40 be approved. (Elizabeth, Ann)*

Approved



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PAC Chair update

Transition planning - Advertise these roles. Condense the roles for the email blast.

AGM May 11

Voting for PAC executive. A number of members at large positions are available, as well as vice/co-chair. Consider a communications officer role (MAL position)

Will discuss next year's strategy for PAC initiatives and activities.

Develop a timeline so it's ready for members at the September PAC meeting.

VCPAC

VCPAC awards in May - Send out info to parents

VPAC - AI Technology at Spectrum high 6:30pm on Thursday.

AGM was straightforward and unexciting. Small changes, a few new executive members.

May 28th - town hall Reynolds - culturally responsive practices. BC Human Rights Commissioner, Kasari Govender, will be present. Dr. Shelly Wilton (Director of Indigenous education) will attend as well.

Brainstorm will happen for the roles for next year.

Other business

No other business.

Next Meeting:

May 11, 2026, 7:00 pm at Oak Bay High School in the cafeteria.

Meeting Adjourned at 7:50pm



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Oak Bay High School PAC
Financial Report
Apr 13, 2026

Bank Activities		Gaming account	General account	Total	Cheque #	Notes
Opening bank balance at Feb 28, 2026		\$ 28,049.00	\$ 16,102.84	\$ 44,151.84		
Rev	Donations	\$ - .00	\$ - .00	\$ - .00		
Exp	Water is Life	\$ (118.27)	\$ - .00	\$ (118.27)	71	
Exp	Sports Fees	\$ (12,285.52)	\$ - .00	\$ (12,285.52)	70	
Exp	BC School Sports	\$ (3,354.50)	\$ - .00	\$ (3,354.50)	69	
Exp	School Van	\$ - .00	\$ (5,000.00)	\$ (5,000.00)	14	
Exp	Staff Appr	\$ - .00	\$ (257.07)	\$ (257.07)	16	
Exp	Staff Appr	\$ - .00	\$ (322.82)	\$ (322.82)	15	
Ending bank balances Apr 13, 2026		\$ 12,290.71	\$ 10,522.95	\$ 22,813.66		
Forecasted Spend in 25/26		\$ 23,398.00	\$ 9,939.47	\$ 33,337.47		
Forecast Bal at End of School Year				\$ (10,523.81)		
Actual Spend to Date		\$ 17,799.02	\$ 5,594.36	\$ 23,393.38		
Remainder Funded		\$ 5,598.98	\$ 4,345.11	\$ 9,944.09		
		(11,107.29)	583.48	(10,523.81)		



END OF YEAR

Budget Allocated	Gaming account	General account	Total Budget
Forecasted Expenses			
Funding requests			
Counselling - Food	\$ 500	\$ -	\$ 500
Athletics - Fees	\$ 19,615	\$ 5,000	\$ 24,615
Counselling - Workshop	\$ 80	\$ -	\$ 80
School Awards	\$ 500	\$ -	\$ 500
Bowker Creek Restoration	\$ 385	\$ -	\$ 385
Clay Club	\$ 600	\$ -	\$ 600
Model Games Club	\$ 155	\$ -	\$ 155
Water is Life Aquatic Club	\$ 400	\$ -	\$ 400
Choir / OB Theatre Bookings - Risers	\$ -	\$ 2,500	\$ 2,500
Total forecast funding expenses	\$ 22,235	\$ 7,500	\$ 29,735
Other expenses			
Bank charges	\$ -	\$ 100	\$ 100
Events (Screenagers/etc)	\$ -	\$ 1,000	\$ 1,000
Donation	\$ -	\$ 100	\$ 100
BCCPAC membership dues	\$ -	\$ 75	\$ 75
Staff appreciation	\$ -	\$ 750	\$ 750
Grad block party	\$ -	\$ 400	\$ 400
Other from prior yr	\$ 1,163	\$ 14	\$ 1,177
Total forecast other expenses	\$ 1,163	\$ 2,439	\$ 2,425
Total forecast expenses	\$ 23,398	\$ 9,939	\$ 32,160

Actual Spend	Gaming account	General account	Total Actual Spend	Variance from Budget
Actual Funding Expenses				
Counselling - Food	\$ -	\$ -	\$ -	\$ (500)
Athletics - Fees	\$ 15,640	\$ 5,000	\$ 20,640	\$ (3,975)
Counselling - Workshop	\$ -	\$ -	\$ -	\$ (80)
School Awards	\$ -	\$ -	\$ -	\$ (500)
Bowker Creek Restoration	\$ -	\$ -	\$ -	\$ (385)
Clay Club	\$ -	\$ -	\$ -	\$ (600)
Model Games Club	\$ -	\$ -	\$ -	\$ (155)
Water is Life Aquatic Club	\$ -	\$ 118	\$ 118	\$ (282)
Choir / OB Theatre Bookings - Risers	\$ -	\$ -	\$ -	\$ (2,500)
Actual Funding Expenses	\$ 15,640	\$ 5,000	\$ 20,758	\$ (8,977)
Actual Other Expenses				
Bank charges	\$ -	\$ -	\$ -	\$ (100)
Events (Screenagers/etc)	\$ 996	\$ -	\$ 996	\$ (4)
Donation	\$ -	\$ -	\$ -	\$ (100)
BCCPAC membership dues	\$ -	\$ -	\$ -	\$ (75)
Staff appreciation	\$ -	\$ 580	\$ 580	\$ (170)
Grad block party	\$ -	\$ -	\$ -	\$ (400)
Other from prior yr	\$ 1,163	\$ 14	\$ 1,177	\$ -
Actual Other Expenses	\$ 2,159	\$ 594	\$ 2,753	\$ (849)
Total Actual Expenses	\$ 17,799	\$ 5,594	\$ 23,512	\$ (9,826)