



MEETING OF THE PARENT ADVISORY COMMITTEE  
OAK BAY HIGH SCHOOL

MEETING MINUTES  
MONDAY, February 24, 2025, 7:00pm, OBH CAFETERIA

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**Meeting called to order at 7:01 pm**

**Attendees:**

PAC Co-Chairs: Kalina Popova and James Chaney, PAC Treasurer: Melissa Donaldson, PAC Secretary: Krissy Johns, PAC Members at Large: Krista Henry, Principal: Shawn Boulding Additional parents: 4

**Territorial Acknowledgment and Welcome**

**Approval of the Minutes and the Agenda**

MOTION: *Be it resolved that the Meeting minutes for January 20th be approved.*  
(Krissy, Melissa)

**Approved**

MOTION: *Be it resolved that the Agenda for February 24th be approved.*  
(James, Kalina)

**Approved**

Minutes will be published in pdf and available on the school website.

**Administrative updates from Shawn Boulding**

- School population is down to 1347 students.
  - We fit into the space.
  - We expect the number of students to be lower next year.
  - There were 120 international students for the 2023/24 school year. The number of international students for the 2024/25 school year is 40.
  - Funded student numbers (international): 25-35% may not be renewed, resulting in lower enrollment numbers.



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- Right now staff is working on class placement for next year
- School
  - Dance numbers are low. Hoping they increase
- Performing Arts
  - Musical coming soon - The Prom: Feb 28-March 2nd, March 5-March 8
- Band
  - Oak Bay Band trip to Europe (Germany, Vienna, Rome, Italy); March 26-Apr 5
- Sports
  - Basketball playoffs happening
    - Jr boys -at a tournament in Vancouver
    - Jr girls currently ranked 4th
    - Sr boys game Thursday
  - Ski team is in Quesnel
  - Track and field athletes are going to Florida for spring break training
- Safety
  - Fire alarm (1st)- school evacuated. Emptied school within 5 minutes
    - Staff suppressed the fire, but needed fire dept support.
    - Fire was In the male washroom
    - Fire chief/admin decided to call the day and send kids home
    - 2hrs to get things back to students when they returned
    - Police investigating
  - 2nd fire alarm on the Monday
    - Fire in the girls washroom, in sanitary disposal bin



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- Easier to manage - smaller fire
  - Smoke alarm went off in the bathroom and in the classroom in the far corner of the school - determined to be due to ventilation system carrying the smoke
  - Lots of speculation, but no definitive answers as to who sets it.
- Speed of email from the admin was appreciated.
- Culture of gathering in washrooms especially in boys bathroom vaping
    - Girls eat lunch in stalls in groups, or just hang out on their phones
    - Some kids are afraid to use the bathrooms
    - Cost - don't want to penalize the majority of kids for a few instigators
  - District office and board decides about cameras in victoria schools
    - Safety and privacy are both concerns
  - Staff are Identifying and trying to alleviate problematic behaviours
  - Vape detectors tried in other districts but not here

**PAC Treasury Update**

- Uploaded the most recent bank statements and transactions to the PAC shared drive
- Uploaded as .xls
- Movement in gaming account for athletics and ceramics club
- One reimbursement remaining for staff appreciation
- Expenses - \$17 188



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- Pac activities \$461
- Committed funds
- We have a BCEID account, but we need to add a second person.
  - Krista Henry has volunteered to also get access
- No transactions in GIC account

MOTION: *Be it resolved that the PAC roll over the \$8500 GIC for another term of one year. (Kalina, Melissa)*

**Passed**

**PAC Co-Chair update**

- VCPAC Attendance and engagement
  - We emailed VCPAC and didn't receive a response
  - James joined the meeting -
    - people weren't showing up
    - Proper elections weren't held, so people assumed the executive positions
    - We missed out on monetary awards due to lack of communications
    - Talk about cancelling the March meeting
    - Nomination committee is being formed
    - If we want to participate in the elections, we need to vote soon.  
Voting is one vote per position
    - Communicate to the parents that these are roles that need to be filled.
    - Push for a permanent person to attend the meetings on our behalf



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- Email the executive members at large to assign attendance at the meetings so we have representation
- Melissa will look into the deadline for the VCPAC funding for parent education
  
- BCCPAC Board Nominations
  - Nominations for executive positions must be received by March 31, 2025
  
- ReconciliACTION
  - This november is the 10th anniversary of the welcome pole
  - Would like to have an event to commemorate
  - Pac could be a communication partner and help facilitate student initiatives

**VCPAC update**

- Upcoming election - election committee formed
  - Previous meeting dramatic
  - School Administrators met with the appointed administrator from the Province
  - Sherry Bell is getting acquainted with the district before any decision making will happen
  - Meetings will be attended in person, but there's still discussion as to how it will look
- Next meeting : please sign up to attend if you haven't done so.



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**Other Business**

Discussion:

- Grad parent meeting this week.
- Screenagers
  - Email Craig to ask for update regarding times and dates
  - Possibly push to the fall
- Naloxone training
  - Looking at potential dates after Spring Break

Next Meeting:

April 28, 2025, 7:00 pm at Oak Bay High School in the cafeteria.

Meeting Adjourned at 8:17pm