



MEETING OF THE PARENT ADVISORY COMMITTEE  
OAK BAY HIGH SCHOOL

MEETING MINUTES  
MONDAY, April 28, 2025, 7:00pm, OBH CAFETERIA

---

**Meeting called to order at 7:09pm**

**Attendees:**

PAC Co-Chairs: James Chaney, Kalina Popova, PAC Secretary: Krissy Johns, PAC Members at Large: Craig Hickie, Karen Mayer, Karin Sweeney, Principal: Shawn Boulding

Additional members: 3

**Territorial Acknowledgment and Welcome**

- Acknowledgement of the tragedy in Vancouver

**Approval of the Minutes and the Agenda**

MOTION: *Be it resolved that the Meeting minutes for February 24th be approved.*  
(Kalina, Krissy)

**Approved**

MOTION: *Be it resolved that the Agenda for April 28th be approved.*  
(Kalina, Hazel)

**Approved**

Minutes will be published in pdf and available on the school website.

**Grad Committee**

- A funding request of \$300 was made to cover the increased costs encountered by the organizing committee due to rising prices.
- The school has agreed to cover the \$300.

**Administrative Updates from Shawn Boulding**

- Secondary school code of conduct



MEETING OF THE PARENT ADVISORY COMMITTEE  
OAK BAY HIGH SCHOOL

MEETING MINUTES  
MONDAY, April 28, 2025, 7:00pm, OBH CAFETERIA

---

- The code of conduct will be the same for all high schools in the district.
- The school send out a draft to parents to provide feedback
  - *Comment: It is quite a long document. Would probably be better received if it were shorter*
- Disciplinary guidelines are contributing to the length of the document.
- The school district would like to have the CoC finalized for the 2025/26 school year.
- PAC will receive feedback from parents

***ACTION: Krissy will create a PAC email for parents to provide feedback***

- Mr. Boulding is back at OBH next year
- Course planning is progressing very well for next year given the student population
- Approximately 1320 kids are expected for next year, which is similar to the enrollment for this year. 1286 students is the target population from a district perspective, but our current number of students fit well within the spaces we have.
- Visits to Monterey and Lansdowne Middle schools are happening now to help with specific placements. They will continue from now until mid May.
- Professional Day- May 2
  - May 2nd is the school based pro-D day. Focused on AI. staff will be looking at appropriate use in curriculum situations and how to use it as a tool instead of trying to keep it out of the learning environment.
  - SD61 is a little late in looking at how to use AI in a classroom setting.
  - Provincial curriculum has moved away from product based learning, with the focus more on the process instead of just the result.



**MEETING OF THE PARENT ADVISORY COMMITTEE  
OAK BAY HIGH SCHOOL**

**MEETING MINUTES  
MONDAY, April 28, 2025, 7:00pm, OBH CAFETERIA**

---

- Assessments are constantly adjusting to reflect the provincial curriculum guidelines.
- Math is the area to struggle the most, since it's very results based.
- Capstone Projects
  - Projects are being presented Tuesday April 29 and Wednesday April 30.
  - The kids are very excited to present their projects
  - It's about a celebration of the journey
  - Community members are encouraged to attend
- May 14th - trades expo is coming to the school.
  - Heavy duty equipment simulators, brick layers, solar energy are some of the trades being showcased out front of the school during the expo. The whole school will participate.
  - Roxanne Taggart and Shannon Giesbrecht have organized this event.
- Performing arts
  - Lots of events happening over the end of April, and into May.
- Athletics
  - Rugby, badminton, soccer, track all beginning their seasons
  - The scoreboard needs to be replaced since the style is not working for the space - \$20 000 cost but half that has come from community donations. The installation costs are not included in this cost, and will be determined soon.
  - The Firefighters fund is sending a cheque to help with the costs through PAC
  - Hope to get the scoreboard installed over the summer.



MEETING OF THE PARENT ADVISORY COMMITTEE  
OAK BAY HIGH SCHOOL

MEETING MINUTES  
MONDAY, April 28, 2025, 7:00pm, OBH CAFETERIA

---

- No permanent advertising is allowed but temporary signage to recognize significant donors will be in place.
- Grad Dinner/dance
  - May 23rd. 340 grads this year
  - Hard to book hotels since OBH is so big, so we are looking at using the school in a similar way as the winter formal to help offset the costs. The dinner dance tickets for this year have increased in cost by \$25 each, so this is a significant factor in choosing a venue.
  - School has funds to help families in need
  - The school will do some research to find out what other schools are doing and vote on it at the May meeting.

### 3. PAC Treasury Update

- Bond matured and deposited
- Balance of gaming acc: \$5,889
- General acc: \$17,306
- Total: \$23,195
- Remaining to fund for clubs etc: \$8,083 (A message has been sent to Carla to confirm whether any more receipts have come in)
- Remaining to be funded for PAC activities: \$1,139 (grad party (\$400), speaker series (\$600), BCCPAC fee (\$100)).
- I have completed the PST form to date.
- I have submitted the gaming application for next year and at year end will file our report.

***ACTION: Melissa will enquire when the parent education grant from VCPAC will be available for application for the 2025/26 school year.***



**MEETING OF THE PARENT ADVISORY COMMITTEE  
OAK BAY HIGH SCHOOL**

**MEETING MINUTES  
MONDAY, April 28, 2025, 7:00pm, OBH CAFETERIA**

---

**2. PAC Co-Chair update**

- VCPAC Voting : April 30th at Rogers School @7pm
  - Election committee was formed to formalize the process after complaints about past transparency.
  - Send email to PAC Exec to see if someone can attend on our behalf
  - OBH pac votes for James
- BCCPAC Nominee choices for their May AGM
  - Prince George this year
  - We can email the nomination list
- OBH PAC executive vacancies for 2025/26 school year
  - Need a new co-chair, Kalina
  - Treasurer is willing to stay on
  - Secretary is willing to stay on
  - VCPAC rep if anyone is interested
  - Members at large

**Secretary Update**

- AGM in May - need someone to fill in as secretary for meeting
  - Craig will fill in as secretary for the AGM

**New Business**

- Naloxone training session
  - IT was excellent 11 students were at the 3:30 session and 12 parents at the adult session
  - Next year we need more reminders to go out to parents



MEETING OF THE PARENT ADVISORY COMMITTEE  
OAK BAY HIGH SCHOOL

MEETING MINUTES  
MONDAY, April 28, 2025, 7:00pm, OBH CAFETERIA

---

- Youth hope mission (Sam Elder)
  - She started it because her best friend od'd and died
  - She created this to learn how to save others
  - She's an advocate
  - Craig will contact org to get fund request
  - Craig will look into late november for next year
  - Screenagers - October
  - Krissy - will contact Monterey to secure funding for Screenagers
- Screenagers date to be in September
- Request for funds for grad event
  - request an increase in budget for future years

MOTION: *Be it resolved that PAC increase the grad funds from \$400 to \$700 for the grad committee.*

( Kalina ,Krissy)

**Approved**

- The Ministry of Education and Child Care, in partnership with Dr. Hayley Watson, is hosting three free webinars focused on helping you create a personalized step-by-step plan for implementing substance use prevention skills in your home. Needs pre-registration (contact PAC). April 29, May 7, May 8  
@6:00-7:30pm
  - [Creating a Substance Use Prevention Plan](#)

Next Meeting:

AGM May 26, 2025, 7:00 pm at Oak Bay High School in the cafeteria.

Meeting Adjourned at 8:35pm