



OAK BAY HIGH SCHOOL

Parent Advisory Committee (PAC) Meeting

Date: January 15, 2024 | 7:00 PM | Cafeteria

MEETING MINUTES

Attendees:

PAC Co-Chair: Kalina Popova

PAC Treasurer: Wendy Fung Graham

PAC Secretary: Karin Sweeney

PAC Members at Large (MAL): Michelle Appleton, Beth Boyd, Hazel Currie, Kathryn Robertson

Principal: Shawn Boulding

Regrets: James Chaney (Co-Chair), Craig Hickie (MAL), Nyssa Temmel (VCPAC)

School Community: 4 guests

1. Welcome, Territorial Acknowledgement and Introductions

- Kalina welcomed everyone and gave a territorial acknowledgment
- Round table introductions

2. Administration Report

- Course planning in February for all students in Grades 9-11, including graduation requirements and options for post-secondary
- International Students: The Board of Education has passed a district-wide decision that will limit the enrollment of international students and give priority to both catchment and non-catchment students living in the South Island; Oak Bay High has traditionally had a very robust international student body that has benefitted the school both culturally and financially
- New Lunch Program: Recognizing the increased cost of living, the School District has provided \$70,000 in funding for Oak Bay High to help families in need; Oak Bay has partnered with the non-profit Flourish School Food Society <https://flourishschoolfood.ca/> to meet the needs through a breakfast program (started Dec 1) and lunch program (started Jan 8); Challenge will be meeting these goals while figuring out the logistics for offering food to those in need and potentially charging or providing donation options for other students; Funding is promised from the Provincial Government for 3 years

3. Co-Chair Report

MOTION: *Be it resolved that the Agenda for January 15th be approved* - Approved

MOTION: *Be it resolved that the Meeting Minutes from November 16th be approved* - Approved

4. Treasurer Report (Wendy Fung Graham)

- Discussion of funding applications and allocations
- Opening bank balance June 30, 2023: \$8882.00

- Revenues:

Gaming Grant	\$27340
Donations	\$5965
- Expenses:

Bank charges	\$8
Donation	\$100
BCCPAC Dues	\$75
- Ending bank balance \$42,004
- Approved funding allocations:

Aquarium water chiller	\$1400
Large scale 3D printer	\$1299
Gardening Supplies	\$525
Award Maintenance	\$500
Books and Prizes	\$400
Trolley	\$295
3D Printer Supplies	\$200
- Total approved funding \$4619
- Available Funds \$37,070
- PAC Executive Meeting, January 9th, decided to request more information for the Showcase Display before making a funding decision

MOTION: *Be it resolved that PAC will fund \$3500 of the bus request out of the non-gaming account - Approved*

MOTION: *Be it resolved that PAC will fund the LVISSAA Fees and the BCSS Fees totalling \$14328.56 - Approved*

MOTION: *Be it resolved that PAC will fund the additional Island Entry Fees of \$7,680.75 - Approved*

5. Gang Education Seminar (Thursday, January 25th)

- Thursday, January 25th from 7:00 to 9:00pm in the Dave Dunnet Theatre (link in newsletter)
- Collaboration with Oak Bay Police Department, Victoria Police Department, Saanich Police Department
- Oak Bay Parks, Recreation and Culture are providing registration
- Invitations sent to Middle School PACs, School Board, Oak Bay Police Board, School Trustees, BCPAC and VCPAC
- Advertising: Oak Bay Local
- Possible other invite: GNS
- Reminder invitation to parents and staff in addition to same-day reminder
- Volunteers needed to help run event

6. Staff Appreciation Event

- Wednesday, January 31 at 10-11:30am
- Food donations will be requested from the school community
- Looking for volunteers to help; Sign-up will be sent out

7. School District Level PAC Report

- Update from the January 9th VCPAC meeting (attached below)

8. Grad Volunteers

- Block Party at Willows Beach will be May 17th
- Grade 12 Grad Committee plans the event and Grade 11 parents volunteer to help out
- Dinner Dance at Delta Ocean Pointe following (organized by School Administration)
- Cap and Gown event at UVic June 20

9. Constitution Update

- Nyssa and Kathryn are working on revising the PAC constitution and cross checking with the VCPAC constitution
- Main thing will be to make language clearer, clarify quorum, align description of structures with how we operate and remove the School Planning Council which is obsolete
- Draft will be made ready for Executive in February, shared at April PAC meeting and voted on in May. An online version will also be available for input. Current version is on the school website.

10. New Business

11. Adjournment

NEXT PAC MEETING: Monday, February 26

Report on Victoria Confederation of Parent Advisory Councils (VCPAC) Meeting - January 9th, 2024

Continuing Business:

- Former SPLO Update: The gang presentation at Mt. Doug went very well. The first Parent and Policing meeting went well, the second (hybrid) meeting will take place this Thursday in the Kirby room at the Saanich Police Department. There are approximately 35 people who showed interest and are receiving the emails. The group is going to break into sub-committees: the first is to look at ways to make up what was lost for students and building relationships between police, students and parents; the second will be looking at reinstating the program with revisions. Contact VCPAC for more information about this ongoing initiative and you can be connected with the organizers.
- Addition to Former SPLO Update (Lori Poppe) - Lori spoke with Victoria police Chief Del Manak who is hoping to meet with the school board and work out a plan to move forward. She has also spoken with Constable Mark Jenkins. He told her the police board meeting with trustee Chair Duncan was canceled, as well as a meeting with Victoria and Saanich Mayors, police and trustees. Lori also spoke with Superintendent, Deb Whitten, who seemed open to the program. Dr. Gunderson suggested holding off on contacting the board as other work needs to be done first. Parent views of the program were mixed so VCPAC should take a stance of neutrality and be an information portal only. We can, however, hold the school board and district accountable to the recommendations made for the decision they made. The district committee provided a list of recommendations to the board.

ACTION: VCPAC Deb Whitten for the list/chart of what and how the district is replacing the lost services to students.

- PAC 101 took the place of VCPAC December meeting. Karen will send out the link, contact Nyssa for more info.
- Transitioning - Tracy has had to step down as President of VCPAC and is unable to represent VCPAC due to her new role with BCCPAC. She will continue to provide support to Nyssa. VCPAC really needs more people to step up for

the executive and committee seats. It's important to have many parent voices representing us and building the district connections.

ACTION: Request PACs to share VCPACs need for representation - any parent or guardian with a student in SD61 can step forward, there are many small roles to sit on committees, 2-3 meetings a year, and reporting back to VCPAC - minimal time commitment.

Month in Review

- Updates shared from SD61 Operations Policy and Planning committee and Education Policy and Directions committee meetings, notes were attached to the VCPAC meeting Minutes. Notable: a scent-free policy has been voted in; there was a presentation on supporting Educational Assistants in the district with pro-d day workshops, updates on seismic upgrades; and allocation of classroom spaces.
- VCPAC contributed comments to the SD61 learning resources policy in October 2023. Our suggestion was reflected in the amendment that was made ensuring resources are current and do not contain offensive or stereotypical content.

New Business

- Update from Tracy (VCPAC president) - Tracy met with the Songhees education group last month. They discussed what inclusive education looks like for kids in the Songhees nation, how they do things internally and how they interact nation to nation with the school district. They are interested in possibly forming their own PAC.
- BCCPAC - there are two Town Halls being planned. January 16 will be around resolutions and February 27 will be about advocacy training. Tracy's new role at BCCPAC includes advocacy for parents when they have gone through the advocacy steps and have not had resolution
- Trustees at VCPAC meetings - It was asked if trustees were invited to attend our meetings. They have been in the past. Invites will be sent out in future.
- VCPAC has funds to send a group (3-4) parents to the BCCPAC Spring Conference and AGM on May 3-5 in Richmond. It is very informative and a great place to network with PACs and DPACs across the province. The conference will be back to basics with workshops such as treasurer 101 and constitution and bylaws.
- Nyssa put out a request for someone to take over some of the district standing committees. Lori Poppe has put her name forward.
- Ad Hoc Committees - we need representation for several committees.