



MEETING MINUTES

Attendees:

PAC Co-Chairs: Kathryn Robertson and Kris Nichols

PAC Treasurer: Carla Unger

PAC Secretary: Karin Sweeney

PAC Members at Large: Hazel Currie, Craig Hickie, Kalina Popova

Principal: Shawn Boulding

Guests: Michelle Appleton and Beth Boyd

Regrets: Paula Marchese and Kim Smit (Members at Large)

1. Welcome, Territorial Acknowledgement and Introductions

- Kathryn welcomed everyone and gave a territorial acknowledgment

2. Adoption of Agenda

MOTION: *Be it resolved that the Agenda for May 15th be approved* - Approved

3. Adoption of Meeting Minutes

MOTION: *Be it resolved that the Meeting Minutes from April 17th be approved* - Approved

4. Co-Chair Report (Kathryn Robertson)

- Overview of PAC 2022/2023: Executive meeting in September identified interest in providing content to engage the school community on issues of mental health and well-being, consent and relationships, and reconciliation (to name a few).
- PAC brought in both internal and external speakers, collaborated with other PACs, police liaison office, and the school counseling service.
- PAC helped organize the filming of Screenagers, Naloxone Training (Foundry Victoria), and discussion around online exploitation (co-hosted with Willows and Monterey Schools).
- PAC facilitated discussions with the school administration around new Indigenous course requirements, Provincial funding to families in needs, and school safety concerns.
- PAC provided support for the School Board elections in September with an all candidates meeting.
- PAC held a Teacher Appreciation Day on the Semester Turn Around Day (Jan 31). It was noted that this day worked well and the theme coincided nicely with gratitude close to Valentine's Day.
- PAC Facebook page and school newsletter provided a means to inform the school community.

- Understanding the school budget and allocating funding requests from gaming grants and other donations took more work this year than expected Requests were \$34,000 more than funds available, with 26 requests received.
- Having Co-Chairs worked well to share the workload.
- Areas of improvement: increase outreach and coordination with other highschool PACs, increase understanding of school budget and funding sources, increase efforts to engage the school community, use the Dave Dunnett Theatre more, consider a virtual platform for meetings.
- Suggestions: Email specific grades with PAC information, hold a welcome for Grade 9 parents, set the calendar at the beginning of September to inform parents of upcoming PAC events and meetings, include PAC information in the parent package at the beginning of the year, inform the school community that PAC allocates existing funds vs. acts as a fundraising body.

5. Administrative Report (Shawn Boulding, Principal)

- Vice Principal Phil Ohl will be moving next year. The new VP will be Paul Ledet.
- Thursday, May 18th is the District Transition Day for Grade 8's to visit Oak Bay High; Noon dismissal for other students.
- Athletics ongoing with rugby, ultimate frisbee, and Track and Field working towards Provincial standings.
- Jazz band has received multiple gold awards.
- Leadership students have met with School Board Trustees.
- \$5,000 was provided from Volunteer Victoria for student groups to look at various philanthropic initiatives; Disability Victoria was selected to receive it.
- An issue of concern with a "Fight Club" organized through social media has been addressed by the school
- Fire extinguished in gender neutral bathroom in this past week. Administration identified concern that some students filmed but did not react in terms of safety issues
- Additional input re: Career Centre
- Always open for students to drop in and supports job hunting and resume/cover letter writing for employment opportunities, volunteer work, and mobile trade recruitment platforms.
- Post Secondary application work starts in Grade 11 with identifying possibilities, dual credit courses, learning how to fill out applications and meet deadlines. Numerous scholarship opportunities with help from Scott Alexander.
- Career Life Education is ongoing in classroom work.

6. Treasurer Report (Carla Unger)

- Still waiting for 3 outstanding reports from projects allocated funds for 2022/23 In future years it would be good to have a check-in by March 1st so that if some projects cannot spend their funds, these could be re-allocated Planned for contingency of \$5,500 but will end up with close to \$10,000; good financial position for next year.
- Invitation from the Urban Grocer regarding a bottle drive opportunity - Carla to share this with Shawn Boulding.
- Gaming grant application by the end of June and report by September.

7. Graduation 2023 Plans (See attachment below)

- Thursday, June 22nd:
Recognition Ceremony at UVic (Farquhar Auditorium)
Rehearsal 8:45 am-12:00 pm Ceremony- 6:00- 8:30 pm.
Grads arrive by 5:30pm, in their regalia, and gather outside the main entrance. Families are asked to take their seats inside by 5:45pm.
- For further details about these events refer to the April 24 Graduation Update email that was sent to all grad families from Janna White.

8. Victoria Confederation of Parent Advisory Councils Report (See attachment below)

9. Election of PAC for 2023/2024

- Key positions for the new PAC are Chair/Co-Chair, Treasurer, Secretary, VCPAC Representative, Communications, and Members at Large. Other people can be added in the Fall.
- Chair/Co-Chair, Treasurer, VCPAC Representative, and Communications positions still need to be filled.

MOTION: *Be it resolved that Michelle Appleton, Beth Boyd, Hazel Currie, Craig Hickie, Kathryn Robertson, and Kim Smit are elected as Members at Large for the Oak Bay High PAC for the 2023/24 school year. As Officers these people may be added as signatories to the Oak Bay High PAC bank account and in official documentation* - Approved

MOTION: *Be it resolved that Karin Sweeney is elected as Secretary for the Oak Bay High PAC for the 2023/24 school year. The Secretary may be added as signatory to the Oak Bay High PAC bank account and in official documentation* - Approved

MOTION: *Be it resolved that at least one of the 2022/23 Co-Chairs will continue to support the Oak Bay High PAC through the process of transition until the beginning of the school year 2023/24. This will include being signatories to the Oak Bay High PAC bank account and in official documentation* - Approved

MOTION: *Be it resolved that the 2022/23 Treasurer will continue to support the Oak Bay High PAC through the process of transition until the beginning of the school year 2023/24 and a replacement is identified. This will include being signatory to the Oak Bay High PAC bank account and in official documentation* - Approved

MOTION: *Be it resolved that Kalina Popova serve in the role of Co-Chair for the school year 2023/24. The Co-Chair may be added as signatory to the Oak Bay High PAC bank account and in official documentation* - Approved

Next PAC meeting: To be confirmed by school in the 2023/2024

Oak Bay Grad 2023 Block Party

***Family and Friends of Oak Bay High Graduates
are invited to celebrate our 2023 Graduating Class
at Willows Beach Park
Friday, May 19th, 2023
3:00 to 5:00 p.m.***

Thank you to our confirmed sponsors - Ryan Vending, Thrifty Foods, Simply Pure Ice and Water, Save On Foods, Red Barn, Urban Grocer and Oak Bay Flowers.

Event Notes:

Food/Drinks: Coffee, tea, Bubbly and light snacks will be served. Guests are encouraged to bring their own water bottle (Jugs of water will be available for refilling). The Kiwanis Willows Beach Tea Room will also be open until 5:30 for purchases.

Arrival: Grads are asked to enter the park through the gates on Beach Drive, under the Congratulations banner. There will be a red carpet for students to make their entrance and have their red carpet moment.

Parking: Event parking is extremely limited at the park, so please be mindful when planning transportation. The main parking lot will be open to the public as usual, but space is limited, so please plan for dropping off your grads/guests along Beach Drive, where space will be reserved for this purpose.

Transportation to Dinner Dance: Buses have been booked for students who have signed up. Two bus loads will leave at approximately 4:45pm and return for the next two loads at approximately 5:30.

Rain Plan: In the event of rain, the Block Party will take place in the school. Grads and families will be notified via email if this change in location will occur.

Thank You,

Grad 2023 Block Party Organizing Committee

To: Kathryn Robertson and Kris Nichols (OBH PAC Co-Chairs)

Fr: Paula Marchese (Director at Large, VCPAC Director at Large)

Re: Review of VCPAC Activities for the 2022-23 School Year

This was my first year being officially involved with VCPAC, and I found it very rewarding to meet parents from other schools, to advocate for students at our school, and to learn more about how the district operates.

Some of VCPAC's primary achievements this year included two Meet the Candidate forums to introduce parents to school board trustee candidates in the fall. With a field of thirty candidates for nine spots, this was a great public service for voters.

VCPAC now has parent representatives on all district committees where a parent voice has been requested by the district. This includes the French Immersion committee, the committee studying how to move forward with the district police liaison program, and the school facilities committee at the secondary level.

This year I was one of two parents representing VCPAC on the district budget committee. This committee, composed of trustees and other stakeholders and rights holders in the district, was formed so we could communicate directly with trustees and district staff regarding our ideas for shaping the following year's budget. Many of our recommendations made it into the final budget.

This year VCPAC has been at all monthly school board meetings, advocating for students. The issues that we have been standing up for include coming up with a formal standards of practice for Educational Assistants and supporting that they be given a 30 hour work week, keeping the elementary strings and middle school music programs going without further cuts, restoring some custodial services that were cut in last year's budget for elementary and middle schools, advocating for equity and inclusion, and prioritizing mental health supports for all students.

VCPAC welcomes all parents to their meetings (currently the second Tuesday of each month). They are holding a gathering on May 30 from 7-9 PM at George Jay Elementary's library where parents can connect whose students are transitioning to the next grade, heading off to middle school, or high school, and would like to chat with parents undergoing similar experiences. They will also present their annual awards to dedicated staff members, parents and students. Then on May 31 from 7-8 PM, they will hold their AGM, via Zoom, where next year's Executive will be elected. If you are interested in getting involved, please contact president@vcpac.ca.

It's a great group of parents—and being connected to other parents in the district really is invaluable to share information and best practices. Being the VCPAC rep for our school is not a heavy lifting job – all that's required is attending monthly meetings and reporting back to the PAC. I'm happy to answer any questions over email if you are curious about this role.

Warmly,

Paula, pjmarchese@gmail.com