



MEETING MINUTES

Attendees

Kimberley Rogers (Chair), Deidre Murphy (Co-chair/Secretary), Carla Unger (Treasurer), Kerry Pridmore (VCPAC Rep), Paula Marchese (Member at Large), Kelly McClaren (Member at Large), Terry Anne Lyon, Akemi Konings, Heather Thomas, Alex, Anne Grimm, Annika, Carlota, Carolyn Whysall, Catrin De Groot, Chris Scriven-Higgins, Manjit Aitken, Orissa Henderson, Denise Wehner, Hazel Currie, Karen Meyer, Martina Huber, Joanne Gemmill, Jodie Walsh, Kimberley Smit, Frances Gorman, Rhiannon Cockayne, Sandi Piercy, Stephanie, Veronica Crewe

1. Welcome and Territorial Acknowledgement

2. Reports

Chair – Kimberley Rogers

- No report

Vice-Chair – Deidre Murphy

- No report

Treasurer – Carla Unger

- The PAC received the full Gaming Grant and a sizable contribution from parents for the Parent Contribution Fund this year
- Funding requests for this year have been met, with the exception of a door for the weight room (discussed below) (see November 2020 PAC minutes for complete list of funding requests and amounts)
- Total funds disbursed to date is approximately \$22,500; balance remaining is approximately \$17,000.
- The PAC is reviewing two funding applications:

1. Door for weight room

- The athletics department put forward a request for funds towards the purchase and installation of a larger door for the weight room. The door will enable the space in the weight room to be enlarged and thus allow more students to use it (use of the weight room has increased with COVID, and physical distancing requirements have added to the need for more space). The door would allow for weights, stationary bikes, and other equipment to be moved outside, and thus for more students to be able to use it.
- The total cost for the door is approximately \$12,000. The school has contributed \$5500; the amount requested from the PAC is \$6500.
- Motion put forth by Kimberley Rogers for the PAC to allocate \$6500 for a new door for the weight room.

- Motion seconded by Kelly McClaren and carried.
- Remaining balance for this calendar year (with prior funding applications and weight room door) is approximately \$10,000.

2. Archival Display Showcase

- The school alumni association would like to install a space in the school (beneath the social staircase) to showcase the history of the school. The display case would display artifacts (e.g. old theatre seats), current student work, achievements, and celebrations.
- The space would total approximately 260 square feet and would be enclosed in glass for ease of viewing.
- Total cost of the display case is approximately \$20,000; the aim is to have it completed by the summer. The alumni association has done some fundraising, and are looking to do more, and have their membership match funds that are raised. They are hoping the PAC will be able to support with a contribution towards the display case.
- Motion put forward by Carla Rokosh to support the project (amount to be decided at the next PAC meeting once we have more information)
- Motion seconded by Deidre Murphy and carried.
- Funds would be drawn from the Gaming Fund as it's a non-curricular expense.

Admin - Tom Aerts, Principal

- The school recently updated health and safety guidelines in line with Provincial Health Authority requirements. Students and staff are required to wear masks at all times, with the exception of when students are seated at their desks and staff are at their workstation, or while eating or drinking.
- Teachers have a designated workstation in each classroom so students know to maintain physical distance.
- The deadline to have the new protocols in place is February 26.
- The school is focusing on helping students to maintain social distancing in and around the school, including while leaving the school. Support from parents in reminding students not to congregate in groups is appreciated.
- Friday, March 5 is the last day of this term; on March 8 the cohort class will switch to the afternoon class (G Block).

Grad

- Grad class = approx. 322 students
- The school would like to have as normal a grad as possible, and preparations are going ahead, with restrictions in mind
- Grad costs will be lower this year as it will not be held at UVic. Financial support is available to families that may need it.
- Grad wear will be ordered for all students though grads can wear gowns from the past if they choose
- It is hoped that grad wear will be here before Spring Break
- **Important information re grad deadlines, requirements, scholarships, valedictorian, grad wear, and activities is available in the following links:**

Grad package 2021 to be completed by March 5th:

<https://forms.gle/QtHi6chWgJzCnDM68>

Link to Feb 17th google slideshow presentation:

https://docs.google.com/presentation/d/1X71RY1V7aKlj7f0_n5JGqOlgBBVU4kn5tZadrgxrJCC/edit?usp=sharing

Sample Stage Walk Write-ups:

<https://docs.google.com/document/d/1wwBTklPgPMnGqxhlnqzC7mAgVqZRYRF34QGeJa8s-KM/edit?usp=sharing>

Form to sign up for grad wear:

https://docs.google.com/forms/d/e/1FAIpQLSfky3bV2FTzOg4G6BxS0cW0H9tA51ceB1j_Hgpb_Xw8AGIMUg/viewform

UVIC Bounce

- Feb 23 and 24 Talk about making the transition to university with a focus on mental health 7 pm on Zoom
- Recommendation from a parent who is a professor at UVic: first year students should take four courses in the first term, not five.

Grad Block Party/Grad Planning

- Plans for an alternative to the traditional Grad Block Party will be looked at soon.
- Tom will arrange for a separate meeting with parents who are interested in helping with grad (list of names was collected). Other parents who are interested in helping with grad, please contact a member of the PAC exec: [Oak Bay High School PAC](#).
- In the past G11 parents have helped out at the block party so can also put out a call for help closer to the time

Discussion re Grad planning - suggestions:

- Get feedback from students re grad activities last year (e.g. pop-ups)
- Have options for students to choose from
- Have something all students can be part of
- Ask students for ideas
- Make plans for grad nearer the time as restrictions may change (and don't want to disappoint grads if things have to change)
- If parents decide to go with pop-ups, consider having fewer as there were a lot last year and they take a lot of work to put together (e.g. could have three pop-ups and assign times for grads to attend).

Other Business

- Question raised re interest from the school in helping with a "grad reunion" event next year (to help those who missed this year)
- Parents expressed their gratitude and appreciation to school staff (in recognition of their hard work under challenging circumstances)
- **PAC succession planning:** Positions on the PAC executive are likely to open up for the 2021/2022 school year. The PAC AGM will be held in May; if anyone is interested in joining the PAC Exec please get in touch with existing members (names and contact details: [Oak Bay PAC](#)), and/or put your name forward at the AGM.

Next meeting: April 19, 7 pm