



## MINUTES

### ATTENDEES

Randi Falls (Principal), Melanie Paas (Vice-Principal), Kami Bourgeois (Chair), Kimberley Rogers (Co-Chair), Christine McLaughlin (Treasurer), Deidre Murphy (Secretary), Gabriela Hirt (Member at Large), Karen Hanneson (Member at Large), Kathryn Robertson (Member at Large), Nancy Mabey, Catrin de Groot, Hazel Currie, Stella Spak, Kelli Mulley, Veronica Crewe, Lisa Smith, Wendy Fung Graham, Caroline Armstrong, Janet Morris-Reade, Dana Dahlquist

### WELCOME AND INTRODUCTIONS

### APPROVAL OF AGENDA

Approved

### REPORT FROM THE CHAIR

- Staff appreciation luncheon was very much appreciated by staff. Thanks go to Heather Stokes who organized the lunch, as well as to everyone that volunteered at and contributed to the event.
- The PAC is working on arranging speakers for future PAC meetings; more information to follow.

### VCPAC REPORT

- Victoria Confederation of Parent Advisory Councils (VCPAC) meetings are held once a month; everyone is welcome to attend
- The next meeting is January 22 at Braefoot Elementary School at 7 pm.

### PRINCIPAL'S REPORT

- Recent social media incident – the school is working with the families involved to support and connect with community resources. The school is also discussing ways in which students might learn from this incident.
- The ski/snowboard team is doing very well and has approximately 50 students.
- The principal presented information on the new BC curriculum regarding course selection and graduation requirements, including changes to assessments. Presentation slides and information document appended to minutes.
- Students will have the opportunity to learn about course options in school next week.
- The school will look into providing information on graduation requirements and program entry requirements for local post-secondary institutions (e.g. UVIC, UBC, Camosun) similar to what was sent out by the school last year

### VICE PRINCIPAL'S REPORT

- The Connect to Care group is organizing a Mental Health and Wellness Week at the school for April 15 – 18, 2019
- Plans are in progress for a range of activities, including showing of a documentary about anxiety (*Angst*) to all students. All other activities would be offered as choice in Focus Blocks and possibly at lunch

- The Connect to Care group is fundraising 50% of the costs (including speakers, documentary, refreshments, etc.), and has requested that the PAC cover the remaining fifty per cent.
- Connect to Care is in the process of determining what to do with the information gathered from the survey sent out to students in the fall.

**TREASURER’S REPORT AND BUDGET PRESENTATION**

- The PAC distributed two funds this year: Provincial Gaming Grant and Parent Contribution Fund.
- **Provincial Gaming Grant** - the PAC applies to the to the Provincial Government each year for Gaming Grant funds, which are to be allocated for extra-curricular activities at the school (distribution of Gaming Grant funds is subject to clear rules by the Provincial Government, which allots \$20.00 per student). The PAC received a total of \$30,528 in grant funds this year.
- The PAC solicited funding requests from the school for Gaming Grant funds that meet provincial government requirements.
- The PAC Treasurer presented a summary of Gaming Grant funding requests.
- Motion made, seconded and carried to adopt distribution of the Gaming Grant funds, as follows:

Athletics	\$21,243
Awards	\$3000
Connect to Care Club (student workshops)	\$2,400
Chinese Calligraphy Club	\$308
2019 Graduation Block Party	\$500
Robotics Club	\$1,020
Writing and Reading Contest	\$600

- **Parent Contribution Fund (PCF)** - derived from the funds solicited by the PAC from parents/ guardians at the start of the year (request was made for \$20 per student) to augment funds for activities that fall within the curriculum that are not eligible for Gaming Grant funds
- This was the first year the PAC requested funds from parents/guardians through the online payment system. A total of \$6,750 was contributed.
- A discussion was held re the need to establish a mandate for distributing the funds in accordance with feedback from parents/guardians in the PAC survey sent to parents/guardians in the fall
- It was agreed that the majority of the PCF be allocated in line with the four pillars of the school (Academics, Fine Arts, Community Leadership, and Philanthropy), with funds set aside for parent education (e.g. speakers at PAC meetings or presentations/workshops held in partnership with other schools), and contingency.
- Motion made, seconded and carried to adopt the following mandate re allocation of the Parent Contribution Fund:

Four Pillars (Academics, Fine Arts, Community Leadership, and Philanthropy)	75% (\$5,000)
PAC meeting speakers/presentations (parent education)	10% (\$675)
Contingency	15% (1000)

- PCF funds were distributed as follows:

Band instruments	\$3088
Choir (student workshop)	\$600
Environment Club/Science 9 and Biology 11 (tools to maintain Bowker Creek ecosystem)	\$400
Writing and Reading Contest	\$550

**NEXT MEETING:** Monday, February 11, 2019, 7:00 pm

**ADJOURNMENT**