



MINUTES

ATTENDEES

Randi Falls (Principal), Melanie Paas (Vice Principal), Harold Caldwell, Greg Kitchen, Kami Bourgeois (Chair), Nancy Mabey (Secretary), Christine McLaughlin (Treasurer), Deidre Murphy, Alison Meyer, Manjit Aitken, Gabriela Hirt, Kathryn Robertson, Mark Redchurch, John Boehme (Member at Large) Carrie Spark, Kimberley Rogers, Karen Hanneson, Catrin de Groot, Naomi North, Justine Thomson, Meg Thompson, Heather Stokes (Member at Large), Beate Schmidtke

1. WELCOME AND INTRODUCTIONS

2. AGENDA
Approved

3. APPROVAL OF MINUTES

February 19, 2018 and March 12, 2018 minutes approved.

4. GUESTS: HAROLD CALDWELL, Director of Learning Support Team, and **GREG KITCHEN**, Associate Superintendent

Harold Caldwell leads the SD 61 Critical Incident Team which visited Oak Bay High School and Mount Doug Secondary School following the passing of Elliot Eurchuk. Parents and guardians are encouraged to:

- o know what the resources and services are for understanding substance use issues and connect to them *There was a district wide message sent to all parents and guardians that highlighted the services and resources available.
- o keep engaging and communicating with their students
- o to call or email either guest if you have questions

5. Request from the Grad committee for \$250.00 to help cover Block Party expenses. Approved.

6. REPORT FROM THE CHAIR

The year's highlights include:

- Halloween Dance, where PAC members volunteered at the water station and coat check
- Staff Appreciation Lunch
- Contributions to Sports, Arts, and Robotics
- Dr. Mohapel's presentation "The Impact of Digital Distraction on the Developing Brain"
- The partnership with Monterey Middle School for school wide reunification
- The opportunity to bring in speakers from the Boys and Girls Club either as guests at a PAC meeting or to address specific topics in a workshop format
- The formation of the Health and Wellness Committee
- A plan to present a Health and Wellness event that includes students, staff and parents.

7. REPORT FROM THE VICE-CHAIR - Position Vacant

8. REPORT FROM THE TREASURER

- Motion to close the OBSSSEE account. Approved.

- Approximately \$100.00 will be set aside from the general account for lawyer fees.
- Motion to request a voluntary donation of \$5.00 per family at the start of the school year in September. Approved.

9. REPORT FROM THE SECRETARY

- Dr. Mohapel is available to present “The Impact of Digital Distraction on Developing Brains” in the 2018-2019 school year. The entire student body would be reached with three presentations in the theatre. Each presentation is \$500.00. If VCPAC parent education funds were secured (\$250.00) for this event, would PAC pay the remaining \$1250.00? Nancy will ask at the June 11, 2018 meeting.
- Through the energy and commitment of many parents, there have been a number of very positive initiatives in the 2017-2018 school year. I consider it a privilege to have served on the PAC executive, and to have worked with parents, students, staff, and administration in support of our school community.

10. OBSSEE REPORT – Position Vacant

11. VCPAC REPORT

The next meeting is tomorrow night. April 24, 2018.

12. PRINCIPAL’S REPORT

1. Student Elliot Eurchuk was found by his family on Friday morning. Elliot was registered at Mt. Douglas Secondary, but had been an Oak Bay student and had many social connections at our school. Additionally, his younger brother is a student with us this year. District staff trained in Critical Response strategies were at Oak Bay and Mt. Doug Friday and for this week as needed. We have coached staff in being aware of and sensitive to student responses (as well as personal responses) to this. A memory event is being organized for Thursday as we connect with the family and close friends.
2. We hosted our first “new parent” evening last week. 150 parents and children attended. Very positive feedback.
3. We have had one Safeteen session and have 4 more in an effort to connect with all our grade 9 students. It seems to be received well.
4. We are moving forward with planning our next school year schedule. Our calendar has scheduled PAC meetings to remain on Mondays. Our course schedule (timetable) is being formatted - we are pleased to have all contract staff return - and we anticipate some vacancies to be posted. We have only one retirement at this time: School Counselor Lorna Maximick.
5. Approximately 50 students in grade 10 have been selected (random process) to participate in the Programme for International Student Assessment (PISA). Students across the world are assessed science, math, reading, problem solving and financial literacy. This assessment will be Thursday this week.
6. Our grade 12s are to have completed their Grad Transitions Plan by today. This has been broadcasted over numerous venues and is not an onerous endeavour, and is a graduation requirement. Any student who purchased a dinner/dance ticket and has not completed this grad requirement will be provided a refund.
7. Badminton, Rugby (Girl’s and Boy’s), Track and Field and Girl’s Soccer - all underway. All teams are doing well.

Upcoming dates:

May 2 - Parent reunification presentation. DDCT with Monterey

May 8-10: Evenings of Dance

May 11 - OBHS reunification exercise

May 11 - Block party (4-6) and Grad Dinner and Dance at Laurel Point Inn
May 14 - PAC meeting
May 15 - Year end Band concert
May 17 - District transition afternoon. Student dismissal at 12:30.
May 18 – ProD

13. UPDATE ON THE HEALTH AND WELLNESS COMMITTEE

- Letter to be sent to Piet Langstraat, Superintendent of Schools for SD 61.
- A Town Hall meeting to foster dialogue about Mental Health and Substance Use is being planned for the end of June.
- There are two student lead initiatives – Connect to Care (substance use and harm reduction strategies) and HeadStrong (mental health strategies) interested in working with the Health and Wellness Committee to present A Healthy Living Week in October 2018.
- A committee representative met with Tim Spray (OBH Advisory Coordinator) to present suggestions around topics and instructional materials from which teachers could draw upon to use in the Advisory period. Themes suggested are mindfulness, mental health, and substance use. Ideally, we hope to use the iMinds curriculum for these presentations. The committee will continue to collect and provide recommendations for advisory periods.
- **PARENTS** please consider contacting the committee or coming to a meeting if you have expertise in an area and are able to present to students.
- Richard Fast, Athletic Director, includes non-competitive sports as options for students and is open to increasing intramurals as adult, or perhaps, senior students are able to commit to helping out.
- Oak Bay Administration will ensure that the school website is kept up to date with all current student clubs.

14. ELECTION OF EXECUTIVE FOR THE 2018/2019 SCHOOL YEAR

Chair:	Kami Bourgeois
Vice-Chair:	Kimberley Rogers
Treasurer:	Christine McLaughlin
Secretary:	Deidre Murphy
VCPAC REP:	Vacant
Members At Large:	Kathryn Robertson Gabriela Hirt Karen Hanneson

NEXT MEETING: Monday May 14, 2018 at 7:00 pm

ADJOURNMENT