



# OAK BAY HIGH SCHOOL

---

Parent Advisory Committee (PAC) Meeting

March 13, 2017 | 7:00PM | Library

## MINUTES

---

### ATTENDEES

Randi Falls (Principal), Kami Bourgeois (Chair), Deb Gaul (Treasurer), Nancy Mabey (Secretary), Grant Kerr, Kate Kerr, Donna Sanford, Anna Bjelde, Jeta Rugova-Plakolli

### WELCOME AND INTRODUCTIONS

### AGENDA

Approved

### APPROVAL OF MINUTES

The minutes of February 27, 2017 are approved.

Minutes from December 12 to be approved on April 24, 2017.

### PRINCIPAL'S REPORT

1. Our school will be used as a location for a film over Spring break. The filming schedule is a very busy one, with much of the school being used. We are asking staff to be aware that entry to the school could be limited at times.
2. We have been directed by the Superintendent's office to not plan any trips requiring access to the US, until further notice. Trips already committed (Florida, Disneyland) can go ahead, but future trips should not plan for US stops.
3. Basketball season has finished. We are so proud of our Senior Girl's team: 5<sup>th</sup> overall in the Province. They were recognized as being "most sportsmanlike" and Sophie De Goode won the Quinn Keast Scholarship. The Boy's team are 4<sup>th</sup> in the Province. Jordan Touchie won a Telus Scholarship. We now moving into Girl's soccer, boy's and girl's rugby, track and field and badminton.

### Report from the Chair

AGM is in May

### Report from the Vice-Chair – Position Vacant

### Report from the Treasurer

- March, 2017 Treasurer's report presented and discussed

- It is hoped that all interested parents/guardians attend the Spring Finance Committee meeting to obtain a clearer picture regarding the allocation of PAC funds, and to support our Treasurer.
- The goal for future financial decision making (Gaming and OBSSSEE account distribution of funds) is as follows:
  - September, 2017* – distribute the forms to all teachers
  - Early October, 2017* – deadline for teachers to submit requests
  - Third week in October* – PAC reviews the requests
  - November, 2017* – Finance Committee meets (including Randi Falls, PAC executive, and interested parents/guardians) to discuss disbursements.

**Report from the Secretary**

No report

**OBSSSEE Report – Position Vacant**

Randi Falls will talk with Dave Thomson, Pam Carberry, Deb Gaul, Kami Bourgeois, and possibly the past year’s OBSSSEE representative to confirm the operating details of this account.

**VCPAC Report – Position Vacant**

- It was suggested that interested PAC members share this role by rotating attendance at VCPAC.

**Report from Parents/Other Business**

- Our PAC will become compliant with the new Society Act prior to the deadline of November 2018.
- Kate Kerr will act as a resource for our group during this transition period.
- The PAC will pass amendments to the Constitution in May and ratify it.
- It is suggested that we look at adjusting the number of attendees required for a quorum – from 10 to, for example, 6, and review the dollar figure that the PAC executive may approve at their discretion.
- VCPAC may have information on how to incorporate the changes to the Constitution.

**NEXT MEETING:** Monday April 24, 2017 at 7:00 pm

**ADJOURNMENT**