

**DIRECTIONS:** Read the instructions at the beginning of each of the sections below on an aspect of proper spelling, then complete the practice exercises which follow.

## PART A

**Abbreviations:** Abbreviations are shortened forms of longer words. Use a dictionary to look up the abbreviations of each of the following words.

Mister	_____	Missus	_____
Doctor	_____	Reverend	_____
Professor	_____	Et cetera	_____
kilogram	_____	millimetre	_____
centimetre	_____	kilometre	_____
North America	_____	Mexico	_____
ante meridian	_____	Road	_____
incorporated	_____	science	_____
post meridian	_____	Nota bene	_____
United States	_____	United Kingdom	_____

Use a dictionary to look up the longer words that these abbreviations are for.

Jr.	_____	M.L.A.	_____
Sr.	_____	Ph.D.	_____
r.s.v.p	_____	i.e.	_____
km/h	_____	ch.	_____
p.	_____	Ltd.	_____
CBC	_____	IBM	_____
B.A.	_____	St.	_____
lb.	_____	m.	_____

Find the postal abbreviations for each of the provinces and territories and write them in the space provided.

British Columbia.	_____	Alberta	_____
Saskatchewan	_____	Manitoba	_____
Ontario	_____	Quebec	_____
New Brunswick	_____	Nova Scotia	_____
Prince Edward Island	_____	Newfoundland	_____
Yukon Territory	_____	Northwest Territories	_____
Nunavut	_____		

**PART B** **Homophones:** Homophones are words that sound alike, but are spelled differently, and have different meanings. Using the wrong word in your writing makes your work look sloppy and detracts from the meaning you are intending to convey. Use a dictionary to write a short definition in your own words for each of the following homophones.

<i>Homophones</i>	<i>Meaning</i>
accept except	_____ _____
affect effect	_____ _____
aloud allowed	_____ _____
brake break	_____ _____
capital capitol	_____ _____
cite sight site	_____ _____ _____
coarse course	_____ _____
complement compliment	_____ _____

desert  
dessert

hole  
whole

its  
it's

lead  
led

loose  
lose

pair  
pare  
pear

passed  
past

principal  
principle

rain  
reign  
rein

stationary  
stationery

than  
then

their  
there  
they're

to  
too  
two

weather  
whether

who's  
whose

your  
you're

## PART C

**Plurals:** The plural form of the noun is used to represent quantities of something greater than one. For most nouns simply add an *s* to the end of the word. For example, *table* becomes *tables*. If a singular noun ends in *s*, *sh*, *ch* or *x*, add *es* to the end, so *bush* becomes *bushes*. Correctly spell the plural form of each of these nouns.

Church	_____	Ranch	_____
Parish	_____	Box	_____
Moss	_____	Grass	_____
Dog	_____	Home	_____
Day	_____	Horse	_____
Jacket	_____	Parcel	_____
Lip	_____	Song	_____
Lunch	_____	Birch	_____
Mash	_____	Clash	_____
Piece	_____	Drop	_____

**Plurals:** When the noun you want to spell as a plural ends in *o*, add *s* when the *o* is preceded by a vowel, like in *video*, *videos*, and add *es* when the *o* is preceded by a consonant, like in *tomato*, *tomatoes*. Unfortunately, there are some exceptions to this rule. Correctly spell the plural form of each of these nouns.

Radio	_____	Hero	_____
Zero	_____	Taco	_____
Potato	_____	Logo	_____
Piano	_____	Curio	_____
Veto	_____	Tornado	_____
Solo	_____	Silo	_____
Alto	_____	Zoo	_____

**Plurals:** Some words change their spelling completely to form plurals like with mouse, *mice*, while others use the same spelling for both singular and plural forms. Correctly spell the plural form of each of these nouns, using a dictionary to look up how to spell any of the following plurals you don't already know.

Louse	_____	Sheep	_____
Fish	_____	Man	_____
Woman	_____	Child	_____
Goose	_____	Deer	_____

## PART D

**Possession:** The possessive form of a noun is used to show ownership of something. We show possession by adding an apostrophe and an *s* to the end of word, so to show that the dog belongs to Frank, we say *Frank's dog*. If the noun already ends with an *s* then we simply add only an apostrophe to the end of the word, so the dog belonging to Cass becomes *Cass' dog*. Rewrite each of the following to show possession.

The song of the singer	_____
The rattle belonging to the baby	_____
The coat belonging to Grandma	_____
The book belonging to Sarah	_____
The work Jess does	_____
The murmur of the crowd	_____
The cries of the auctioneer	_____
The marking of the teacher	_____
The laughter of the boys	_____
The singing of the children	_____
The noise of the tractor	_____

## PART E

**Commonly Misspelled Words:** The following is a list of the most frequently misspelled words Circle the correctly spelled word in each pair. If you are not sure of the spelling, use a dictionary to look up which one is correct.

- |     |             |             |     |              |              |
|-----|-------------|-------------|-----|--------------|--------------|
| 1.  | Accomodate  | Accommodate | 22. | Develope     | Develop      |
| 2.  | Accomplish  | Acommplish  | 23. | Dinning      | Dining       |
| 3.  | Accummulate | Accumulate  | 24. | Dissappear   | Disappear    |
| 4.  | Aquire      | Acquire     | 25. | Embarass     | Embarrass    |
| 5.  | Address     | Adress      | 26. | Extremly     | Extremely    |
| 6.  | Aggravate   | Agravate    | 27. | Fourty       | Forty        |
| 7.  | Anual       | Annual      | 28. | Friend       | Freind       |
| 8.  | Anser       | Answer      | 29. | Gaurd        | Guard        |
| 9.  | Apology     | Appology    | 30. | Height       | Hieght       |
| 10. | Artic       | Arctic      | 31. | Immediately  | Imediately   |
| 11. | Arguement   | Argument    | 32. | Irrelevant   | Irellevant   |
| 12. | Athlete     | Athelete    | 33. | Irresistible | Irresistable |
| 13. | Beggining   | Beginning   | 34. | Lonelyness   | Loneliness   |
| 14. | Believe     | Beleive     | 35. | Maintenance  | Maintainence |
| 15. | Benefitted  | Benefited   | 36. | Neccessary   | Necessary    |
| 16. | Business    | Bussiness   | 37. | Noticable    | Noticeable   |
| 17. | Calandar    | Calendar    | 38. | Obsticle     | Obstacle     |
| 18. | Changable   | Changeable  | 39. | Occured      | Occurred     |
| 19. | Comming     | Coming      | 40. | Occurrence   | Occurence    |
| 20. | Comittment  | Commitment  | 41. | Parrallel    | Parallel     |
| 21. | Conceivable | Concievable | 42. | Precede      | Preceed      |

43.	Prefered	Preferred	50.	Repetition	Repitition
44.	Privalege	Privilege	51.	Seize	Sieze
45.	Proceed	Procede	52.	Sincerly	Sincerely
46.	Recieve	Receive	53.	Succeed	Succede
47.	Recomend	Recommend	54.	Transfered	Transferred
48.	Reference	Reference	55.	Truley	Truly
49.	Referred	Refered	56.	Weird	Wierd