Communications 12

Progress Chart

Name:	Start Date:

✓	Unit	Material Covered	Α	В	С	Avg %	Date
	1	Common Spelling Errors					
	2	Common Sentence Errors Part I					
	3	Common Sentence Errors Part II					
	Mechanics - Cumulative #1						
	4	Writing Paragraphs					
	5	Writing Personal and Business Letters					
	6	Outlining a Basic Five Paragraph Essay					
	7	Writing a Basic Five Paragraph Essay					
	Writing - Cumulative #2						
	8	Analyzing and Understanding Short Stories					
	9	Analyzing and Understanding Poetry					
	Reading - Cumulative #3						
		Novel Study - Cannery Row					
	10	or					
		Novel Study Questions - The Giver					
	Novel Study Essay - Cumulative #4						
Final Course Grade							

Grade Calculation	Score	Out of	Weight	Equals
Unit tests		1000	x 60%	
Cumulative tests		400	X 40%	
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